

REDWOOD VALLEY COUNTY WATER DISTRICT
2370 Webb Ranch Road
Redwood Valley CA 95470
(707) 485-0679

MINUTES
BOARD OF DIRECTORS

Regular Meeting
October 18, 2012

Directors Present: Donald E. Butow, Jeanette Hallman, Granville Pool, Jack Spilman
Directors Absent: Pamela Ricetti
Staff Present: William L. Koehler, General Manager
Recording Secretary: Linda Groth
Others arrived during the Meeting: David Lucero, Rusty Martinson

CALL TO ORDER: 7:00 P.M.

1. ROLL CALL.

Donald Butow, Director/Board Vice-President
Jack Spilman, Director
Jeanette Hallman, Director
Granville Pool, Director/Board President

2. HEARING OF COMMENTS OR QUESTIONS FROM THE ATTENDING PUBLIC.

Nothing at this time.

3. CONSIDER HEARING OF URGENT ITEMS RECEIVED SINCE THE AGENDA WAS POSTED.

Nothing at this time.

4. ACCEPTANCE OF AGENDA.

MOTION: Accept the Agenda as presented.
Butow/Hallman Discussion CARRIED
AYES: Butow, Hallman, Spilman, Pool
NOES: None
ABSENT: Ricetti

5. APPROVAL OF CONSENT CALENDAR.

- a. Financial Statement.
- b.-1. Bills Paid since those approved at last Meeting.
- b.-2. Bills Paid as approved at previous Meeting.
- c. Bills Payable.
- d. District Activity.

After review, a Motion was made.

MOTION: Approve the Consent Calendar as presented.
Butow/Spilman Discussion CARRIED
AYES: Butow, Spilman, Hallman, Pool
NOES: None
ABSENT: Ricetti

6. APPROVAL OF MINUTES AS PRESENTED.

The draft Minutes of the Regular Meeting on September 20, 2012 were presented.

MOTION: Approve the Minutes of September 20, 2012 as presented.
Hallman/Butow Discussion CARRIED
AYES: Hallman, Butow, Spilman, Pool
NOES: None
ABSENT: Ricetti

7. DIRECTOR AND STAFF REPORTS AND DISCUSSION OF NON-ACTION TOPICS.

- a) Personnel Committee report.

Nothing to report at this time.

- b) Ad Hoc/Consolidation Committee Report.

GM Koehler said the Committee has not met. He did send an email to informing them of his vacation plans and saying he will be available for any meetings during the coming week.

President Pool told the Directors to think about the various agency meetings that Vice-President Butow has been attending and reporting to the Board, including serving as Commissioner and reporting to the Board, and be prepared at the November Meeting to nominate or volunteer as his replacement.

- c) Discussion of rates.
Nothing at this time.

8. GENERAL MANAGER'S REPORT.

8-A. District Operations.

The District is operating well with no specific problems to report.

8-B. Director Vacancy.

GM Koehler has posted the Board Vacancy Notice at the three posting locations. There have been no responses as of this date.

Director Spilman said that Rusty Martinson is interested and Rusty is hoping to get back to Redwood Valley tonight while the Meeting is in progress so that he can attend at least part of the Meeting.

8-C. Broken Curb Stop.

This is a follow-up from last month. GM Koehler reported that the customer has reimbursed the District for all but \$300, and the customer will be billed for that balance due. Legal counsel feels the District would prevail in a lawsuit but the cost would exceed the balance due. Legal counsel advises the District to develop an Ordinance stating that any water facility that is broken by a customer will be Turned Off. Developing an Ordinance is an involved and costly process, including being posted two times in the newspaper. He asked the opinion of the Board.

Director Spilman felt that since this has only occurred once in thirteen years or so, don't bother with an Ordinance at this time. He agrees that over a period of time some folks may forget some of the Rules they were given when they first became a water customer, so it would be a good idea to repeat them by way of a letter, perhaps.

After further discussion, the consensus of the Board is to add this information to the annual Consumer Confidence Report.

David Lucero arrived at 7:15 p.m.

8-E. School Way Bridge.

GM Koehler reported the MOA has been received and is awaiting signature. Also, there are some unexpected project changes, some of which he will dispute. For example, PG&E wants the Water District to move the water lines to a different location.

In addition, the way the project is designed, the District will have to install some combination air valves. After discussion, a Motion was made.

MOTION: Approve the signature of Board President Granville Pool on the MOA.

Butow/Hallman Discussion CARRIED

AYES: Butow, Hallman, Spilman, Pool

NOES: None

ABSENT: Ricetti

Director Spilman asked if we can refuse and then put it out to bid. Since the answer is yes, he asked GM Koehler to contact the engineer and ask him two things, a quote on the Cost of a Bid and the Timeframe of

how long it would take him to put that together. That will give us information to know whether it is reasonable to go to bid.

GM Koehler reported that Rau has recently issued the first Change Order for an additional sum of money because of the extra complexity of project changes which will require a lot more drawings, a lot more surveying.

Quincy is designing the pipe going inside the bridge. Rau is designing a transition from our ac pipe to C-900 to within about 50 feet of the bridge then they transition to ductile iron to go through the bridge and then back again. GM Koehler is working with Rau on how we are going to pressure test, leak test and disinfect. There have been a lot of meetings between the GM and Rau. Rau has the reputation of being extremely thorough.

MOTION: Authorize General Manager Bill Koehler to sign the Change Order.

Butow/Hallman Discussion CARRIED

AYES: Butow, Hallman, Spilman, Pool

NOES: None

ABSENT: Ricetti

President Pool stated he now recalls hearing that the project has been put off a year, so, the bid packages are expected to be issued in August 2013 with construction to start in 2014.

8-E. Care Home Charge.

Neither of the two applicants have completed their documentation with the County. The County is going to research whether they are operating without renewing their Annual Permits.

8-F. CPA Responses..

Out of the five RFP's we sent out for a Special District CPA, there were three responses. Of those three, only one CPA provided a cost proposal for three years as requested. That same CPA is also the only one who addressed specifically the issue of the \$7.9M audit exemption that the Board has questioned in the past.

After review and discussion, consensus of the Board continues to be that an Accountant/CPA should be replaced every few years. A Motion was made, effective immediately.

MOTION: Hire Robert W. Johnson, CPA.

Hallman/Butow Discussion CARRIED

AYES: Hallman, Butow, Spilman, Pool

NOES: None

ABSENT: Ricetti

8:30 P.M. Rusty Martinson arrived.

8-G. Backflow Inspector.

Two proposals have been received and another is expected next week. Matter carried to next month.

9. FINANCIAL REPORT.

The Financial Report of October 18, 2012 was reviewed and discussed.

MOTION: Approve the Financial Report as presented.

Butow/Hallman Discussion CARRIED

AYES: Butow, Hallman, Spilman, Pool

NOES: None

ABSENT: Ricetti

10. LOCAL AGENCY FORMATION COMMISSION OF MENDOCINO COUNTY – LAFCO.

Director Hallman mentioned that the new secretary at LAFCO told her that Richard Shoemaker has volunteered to attend Water District meetings as a LAFCO Rep if he is needed.

11. M. C. INLAND WATER & POWER COMMISSION.

Director Butow attended the recent meeting and reported the following:

The Eel River Commission is meeting at 10:00 A.M. on November 9, 2012 at the Sonoma County B.O.S. Chambers.

As to the Alameda County Superior Court having vacated Assembly Bill 2121, Janet Pauli read aloud some highlighted Sections of the Court Decision. The SWRCB was way out of line in asserting authority over peoples inherited water rights from ridge top to ridge top, including underflow of all the tributaries. As of last week, the SWRCB had not Appealed the Court Decision.

Consultant Paige Poulos is continuing to work with Fish Friendly Farming in efforts to get things started for protection of the Russian River. This is intended to counter the Friends of the Eel River group that wants the dam torn out at Lake Pillsbury and also wants the diversion at Potter Valley turned off.

12. MENDOCINO COUNTY RUSSIAN RIVER FLOOD CONTROL & WATER CONSERVATION IMPROVEMENT DISTRICT.

Director Butow was unable to attend.

13. SONOMA COUNTY WATER AGENCY.

We have not yet received the promised approval for spending the Contract monies. GM Koehler left a message that he is leaving on vacation in a week; he is hoping they will respond before he leaves.

14. REPORT OF ATTENDANCE AT AGENCY OR ENTITY MEETINGS NOT LISTED SEPARATELY HEREIN.

Nothing to report.

15. STATE WATER RESOURCES CONTROL BOARD.

Nothing to report.

16. STATUS REPORT OF PLACE OF USE ISSUES.

Nothing to report.

17. STATUS REPORT OF 2800 ACRE-FEET STORAGE RIGHT.

Nothing to report.

18. CONSIDER ATTENDANCE AT SEMINARS, TRAINING EVENTS, CONFERENCES AS RECEIVED SINCE LAST MEETING.

Nothing to report.

19. HEARING OF COMMENTS OR QUESTIONS FROM THE ATTENDING PUBLIC. (Agenda Item No. 2, Continued)

President Pool reopened this Agenda Item because the two members of the public had arrived later during the Meeting and he offered them this opportunity for comments or questions. There were no comments or questions from the attending public.

The Meeting ended at 9:04 P.M.

The next Regular Meeting is scheduled for 7:00 P.M. on Thursday, November 29, 2012 at the Water District Office, 2370 Webb Ranch Road, Redwood Valley, California.

Respectfully Submitted,
Linda Groth, Recording Secretary

APPROVED: _____ Board of Directors

DATE APPROVED: November 29, 2012

SIGNED: _____
Secretary, Board of Directors